HOT WORK PERMIT

1. Job Information

Job Title			
Work Description			
Work Location		**Department / Area**	
Equipment / Asset			
Planned Start Date & Time		**Planned Finish Date & Time**	

2. Personnel Involved

Role	Name	Signature
Requestor		
Super visor		
Permit Issuer		
Safety Representative		

3. Risk Assessment

☐ Risk Assessment Completed ☐ Toolbox Talk Conducted ☐ Work Area Reviewed

Comments:

4. Permit-Specific Safety Checklist (Hot Work)

☐ Combustibles removed (11m/35ft) or covered with fire blankets

☐ Fire extinguishers available, inspected, and fully charged

☐ Welding/cutting equipment inspected (hoses intact, flashback arrestors installed)

☐ Ventilation/exhaust systems active to remove hazardous fumes

☐ Dedicated Fire Watch appointed and present

☐ Gas testing completed (LEL within safe limits)

☐ Sparks and slag properly contained (welding habitat in place if required)

☐ Fire Watch to remain 30-60 mins post-completion

5. Required PPE

☐ Welding Helmet / Face Shield ☐ Fire-Resistant (FR) Clothing / Apron ☐ Welding Gauntlets / Heat Gloves

☐ Safety Helmet / Hard Hat ☐ Protective Footwear (Steel-toed) ☐ Respiratory Protection (If required)

6. Additional Notes

Supervisor instructions, restrictions, or special precautions

7. Work Completion

- ☐ Work completed
- ☐ Area cleaned (Sparks/slag extinguished)
- ☐ Equipment returned to safe condition
- ☐ Temporary controls removed
- ☐ Area handed back

8. Authorization

Role	Name	Signature	Date
Permit Issuer			
Super visor			
Safety Representative			